



Sunrise Homeowners Association
1046 Homewood Avenue
Melbourne, FL 32940
www.sunrisehomeowners.com
321-405-2647

January 12, 2024

Dear Sunrise Homeowner,

As noted in the Annual Meeting Notice received in December, the 2024 annual homeowner assessment is \$550.00, and will be discussed at the Annual Meeting on January 20th. The first installment is **\$275.00**, and is due to our mailing address (above), no later than **January 31, 2024**. **If not received on time, the entire annual assessment of \$550.00 will be due on February 15, 2024, in addition to a late fee of \$25.00**, as stated in the Declaration of Sunrise HOA By-Laws. Please fill out the payment coupon below and place it in the mailbox in front of the park or mail it back along with your check payable to: **Sunrise Homeowners Association**.

If you have a financial hardship, you will have to contact the Board of Directors by 1/31/2024 to set up a written payment plan to avoid a delinquent account. A \$25.00 administrative late fee and interest at 18% will be added to delinquent accounts. You will receive a separate billing for the second half installment in July, due by 7/31/2024. If you would like to pay the current annual amount at this time, please do so, simply send your check or money order for \$550.00. **Avoid the \$25 late fee and interest, please pay by 1/31/24**. If you have already paid thank you.

We will review 2023 operations, the proposed 2024 budget, and hold Board elections at the Annual meeting, *which is scheduled to take place at 2PM on Saturday, Jan.20, 2024 at Grace Brethren Church. Additional important documentation has been hand delivered to each home. Please contact the Board ASAP if you want to join the Board of Directors for 2024.*

If there are any questions or payment issues, please contact us either through: a) The www.sunrisehomeowners.com website “Contact the HOA” link, b) Regular U.S. mail to 1046 Homewood Ave (located at the park entrance), or c) Via phone message at (321)405-2647.

Thank you for your continued support.
Sincerely,

Sunrise Homeowners’ Association Board (Please return with your payment)

First Half 2024 Payment Coupon – Minimum Amount Due \$275.00. Amount Paid: \$ _____
Pay to: Sunrise Homeowners Association- 1046 Homewood Ave. Melbourne, FL 32940

Homeowner’s Name(s) _____

Sunrise Property Address: _____

Billing Address *if different* _____

Phone Number: _____

Email Address: _____