



Sunrise Homeowners Association
1046 Homewood Avenue
Melbourne, FL 32940
www.sunrisehomeowners.com
December 16, 2023

Notice of Annual Meeting

The Annual Meeting of the Sunrise Homeowners' Association will take place at 2:00 PM on Saturday, January 20, 2024 at the Grace Brethren Church, 1001 N. Pinehurst Blvd. Optionally you may attend a virtual event by joining with Google Meet at <https://meet.google.com/gae-rqgm-vws> or by phone at: (US) +1 484-403-0577 PIN: 544957697#. This meeting will be primarily for the purpose of electing a 2024 Board of Directors for a term of one (1) year, and for passing a budget for calendar year 2024. This budget will include an increase in annual dues of \$90 for each homeowner and a Special Assessment of \$300 for each homeowner for a Playground Capital Improvement. All homeowners and rental property tenants are strongly encouraged to attend. Our governing documents allow for a tenant to be elected to the Board of Directors.

Included with this letter are several important attachments -- a proxy voting form, an agenda, and the letter about the annual assessment for 2024. A Ballot for the 2024 Board of Directors will be posted on our Association's website (www.sunrisehomeowners.com) by January 6, 2024. Only homeowners and persons with the proxy of a homeowner will be eligible to vote. Please read these documents carefully. Each attachment contains instructions and further information related to that specific document. Bring them with you to the Annual Meeting or have them brought by your proxy. A word of explanation on proxy voting: this is a means by which you designate another person to attend the meeting and vote on your behalf. The most common way to do this is to request the assistance of a neighbor who will be attending and use the form to designate that person as your proxy. Be sure to send your completed ballot for electing Board members along with your proxy.

The 2023 Board would like to stress the importance of every household sending a representative to the annual Meeting, either in person or by proxy. A quorum of 33 (25%) households must be present in person or by proxy in order to hold the Annual Meeting, to vote and pass the Special Assessment of \$300, 88 (2/3^{rds} or 66%) households must be present. In past years, it has been difficult to have 33 households represented. It is imperative that each household make an effort to attend the meeting or to vote by proxy. If a quorum is not achieved at the meeting on January 20, 2024, then a new Board can't be elected, the current Board will be dissolved, and the governance of the Homeowners Association will be in jeopardy and reversion to Brevard County or the State of Florida as a governing body, may be the end result. The current Board is not certain of all of the ramifications, but suffice it to say that it would be far preferable to achieve a quorum (33 – 25% of the households) at the Annual Meeting and elect a Board for 2024.

The 2023 Board strongly request's any or all interested individuals to self-nominate for election to the 2024 Board so that the Board may have more involvement from all residents. We look forward to seeing your there.

Sincerely,
Sunrise Homeowners' Association Inc.
2023 Board of Directors

(Limited Proxy is on the Reverse Side)



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Melbourne, FL 32940
www.sunrisehomeowners.com

LIMITED PROXY

TO: John Kepner, President
Sunrise Homeowners Association, Inc.
1046 Homewood Av., Melbourne, FL 32940

The undersigned hereby appoints his or her designee, _____ or (if no name is shown in the space above, the President of the Association, (or any other individual designated by the President) as proxy holder to attend the Annual Meeting of the **Sunrise Homeowners Association, Inc.**, which meeting will be held at the **Grace Brethren Church, on January 20, 2024 at 2:00 PM** and any adjournment thereof, for the purpose of electing a Board of Directors, and acting on all matters, in all things that may come before that meeting or meetings and any and all adjournments, and to represent the undersigned with all of the powers that the undersigned would possess if personally present.

The undersigned ratifies and confirms any and all acts and things that the proxy shall lawfully do or cause to be done in the premises, whether at the annual meeting or at any change, adjournment or continuation of it and revoke all proxies previously given to anyone for the above purposes.

POWERS

This proxy may be used for any proper purpose at the annual Meeting of the Members including to:

1. Establish a quorum
2. Vote for the election of Members for the Board of Directors as are designated in the attached Ballot or nominated from the floor.
3. Special Assessment of \$300 for each homeowner for a Playground Capital Improvement

I hereby cast my vote in reference to the following matters as indicated below or I specifically authorize and instruct my proxy holder to cast my vote as is designated in this Proxy:

Signature of owner or voting member within Sunrise Homeowners Association.:

Sign Name: _____ **Date:** _____

Print Name: _____ **Property Address** _____

SUBSTITUTION OF PROXY (if necessary)

The undersigned, appointed as proxy above, does hereby designate _____ to substitute for me in the proxy set forth above.

Date: _____ **Proxy's Signature:** _____

This Proxy is revocable by the property owner and is valid only for the meeting for which it is given and any lawful adjournment. In no event is the Proxy valid for more than ninety (90) days from the date of the original meeting for which it is given.